

## **WORK EXPERIENCE AT THE POWERHOUSE MUSEUM – SCHOOL HOLIDAY PROGRAMS**

The Powerhouse Museum offers work experience programs in a sincere effort to provide a quality, diversified program in which students from a variety of educational disciplines have the opportunity to apply traditional academic classroom learning to actual work experience within the Museum, in order to develop personal and professional skills for future career development and placement.

The Museum is a dynamic environment in which recently learned skills and knowledge gain relevance, through work experience students will have the opportunity to:

- Observe a variety of work being done
- Undertake supervised work appropriate to the student's skill level
- Gain a realistic understanding of workplace practices and issues

### **1. What will you learn during Work Experience at the Powerhouse Museum**

While doing work experience at the Powerhouse Museum you will engage with young visitors to provide enhanced access to the Powerhouse Museum interactive gallery spaces. Your role will be primarily based in the *Zoe's House* precinct assisting children and families in an interactive building site designed for children. You will also gain skills operating in a leadership role in a public environment.

### **2. Tasks Students Perform**

- Assisting volunteers and staff with the Museum's Public Programs
- Welcoming visitors and young people to the Museum and Zoe's House precinct
- Assist Education staff monitoring gallery presentation and with crowd control
- Assist Education staff with other duties as required, such as holiday related programs

### **3. Hours & Days**

Dates: Work Experience is only offered during the NSW School Holiday Periods

Hours: 9:30am – 3:30pm

### **4. Supervision**

Students are part of the Volunteer Program and overall pastoral supervision is provided by the volunteer management team. While working in the Museum Galleries students are supervised by Education and Front of House Staff.

### **5. Uniform**

Students should wear black pants or skirt and a black top

## **ROLES AND RESPONSIBILITIES**

The Museum expects that students will perform tasks to the best of their abilities and remain loyal to the values, mission, goals, policies and procedures of the museum.

Students will be provided with:

- Details of tasks to be performed
- Safety Regulations
- Clothing Requirements (smart casual)
- Hours of work and breaks
- Schedule of Tasks
- Effective supervision
- Appropriate guidance and training
- At the conclusion of the placement the Supervisor will complete any necessary paperwork; competency records/ assessment reports/ program evaluation forms

## **INSURANCE AND INDEMNITY INFORMATION**

As with any work experience program, the request to participate in work experience at the Museum must be made in consultation with the student's school, TAFE college or University. Students have no claim on the Museums' Workers Compensation Insurance, therefore participating schools, TAFE colleges and Universities must provide details of student insurance cover before the placement begins.

